

Cragin & Pike, one of the most established, independent insurance agencies in Las Vegas, is hiring a full-time **Commercial Lines Account Manager**.

Our Commercial Lines Account Manager builds positive relationships with clients, carriers and fellow team members while servicing commercial lines accounts.

This position requires:

- At least five years of commercial insurance account management experience.
- Comprehensive knowledge of coverages, underwriting practices and procedures, rating techniques, claims, etc.
- Experience and proficiency in handling all technical aspects of assigned accounts.
- Experience handling construction industry accounts preferred.
- Ability to prepare accurate specifications and applications for the marketing of new clients and coverages, negotiate pricing with underwriters, and work collaboratively with account executives to service book of business.
- Excellent customer service, interpersonal and communication skills, telephone etiquette, and follow up and follow through.
- Ability to work independently, prioritize and manage workload, and identify and act upon urgent tasks.
- Experience working with various office equipment and systems including computer, copy machines, scanners, etc.
- Typing speed of 45-50 words per minute.
- The possession of a current Nevada Resident Producer License for Casualty, Property & Surety.

Our company offers a great benefits package including health, vision, dental, company-paid disability and life insurance, flexible spending accounts, competitive pay, profit sharing and paid time off.

We are an Equal Opportunity Employer/Affirmative Action Employer, M/F/D/V. We participate in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee to confirm work authorization.